

Government of Pakistan
Ministry of Religious Affairs
and Interfaith Harmony

No.F.2(1)/1441-AO(PWF)

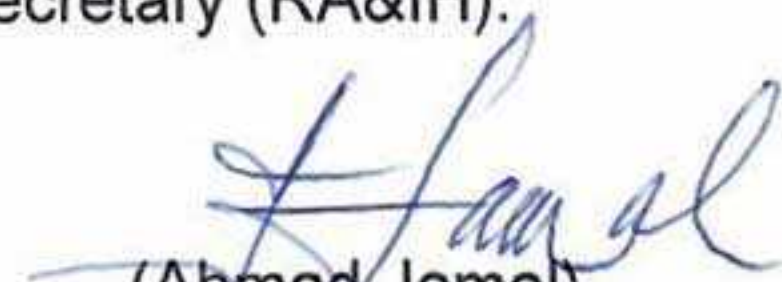
Islamabad the 6th July, 2020.

1	Mr. Masood Ahmed, Area/Chief Manager Habib Bank Ltd, Civic Centre <u>Islamabad</u>	8	Syed Naveed Ahmad, Hajj Coordinator, Bank Al-Falah, Blue Area <u>Islamabad</u>
2	The Regional Business Head, United Bank Ltd, Cantt Branch, <u>Rawalpindi</u>	9.	Rao Muhammad Saleem, Manager Meezan Bank, Aabpara, <u>Islamabad</u>
3	Mr. Rafiuddin Ghouri, Coordinator Hajj, National Bank of Pakistan, Main Branch, <u>Islamabad</u>	10	Mr. Talal Hussain Niazi, Area Manager, Habib Metro Bank Ltd, Blue Area, <u>Islamabad</u>
4	Mr. Muhammad Babar Sohail, G.M MCB Bank, Blue Area, <u>Islamabad</u>	11	Mr. Amina Bilal, Regional Head Askari Bank, Blue Area, <u>Islamabad</u>
5	Mr. Muhammad Saleh Qamar, Regional Head, Allied Bank, Blue Area, <u>Islamabad</u>	12	Mr. Siddique Akbar, Co-coordinator Hajj, Bank Al-Habib Limited, Blue, Area, <u>Islamabad</u>
6	Ch. Adeel, Unit Head, Zarai Taraqiati Bank, Zero Point, <u>Islamabad</u>	13	Mr. Nasir Hussain Faysal Bank Limited, <u>Islamabad</u>
7	Mr. Fahd Mushtaq, Group Executive, Bank of Punjab, Jinnah Avenue, Blue Area, <u>Islamabad</u>		

Subject: **Instructions Regarding refund of Hajj dues to the successful applicants – Hajj 2020**

I am directed to refer to refer to this Ministry's letter of even number dated 25-6-2020 and 26-6-2020 on the subject mentioned above.

2. Revised SOPs for making refund to the successful applicants of Hajj 2020 are enclosed for strict compliance.
3. This issues with the approval of Secretary (RA&IH).


(Ahmad Jamal)
Accounts Officer (PWF)

Copy along with revised SOPs to:

- (i) DD(HC)
- (ii) A.O.(Refund)

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Subject:- **Revised SOP's for the Refund of Hajj Dues to the Successful Applicants for Hajj 2020**

The successful applicants may observe the following SOPs for taking refund of Hajj dues for Hajj 2020.

- i) Original CNIC along with copy
- ii) Original Banks computerized Slip.
- iii) Visit to the designated branch where application was deposited.
- iv) In case of cash refund, the presence of refundee in person is necessary.
- v) In case of Banker's Cheque, the group leader may collect all group's cheque after showing of CNIC and Bank computerized receipt.
- vi) If payment branch is closed, the refund will be made from other authorized branch of the same designated bank.
- vii) The refund from Banks shall be starts from 02-07-2020
- viii) In case of problem in refund, the applicant may contact Accounts Officer (Refund) at his contact number 9208465.
- ix) List of Bank Coordinators with contact numbers is attached herewith.
- x) In case of death of applicant, the existing procedure of refund after due verification of documents may be adopted.
- xi) For making refund to the Overseas Pakistanis, the banker cheque or pay order or bank draft may be prepared in favour of the applicant.
